



WOODVALE
SECONDARY COLLEGE

SEQTA Engage
Parent Information Guide

You can also download the SEQTA Engage App to your phone if you wish to have access to the mobile app.



If using the App:

SEQTA Engage address is <https://parent.woodvale.wa.edu.au>

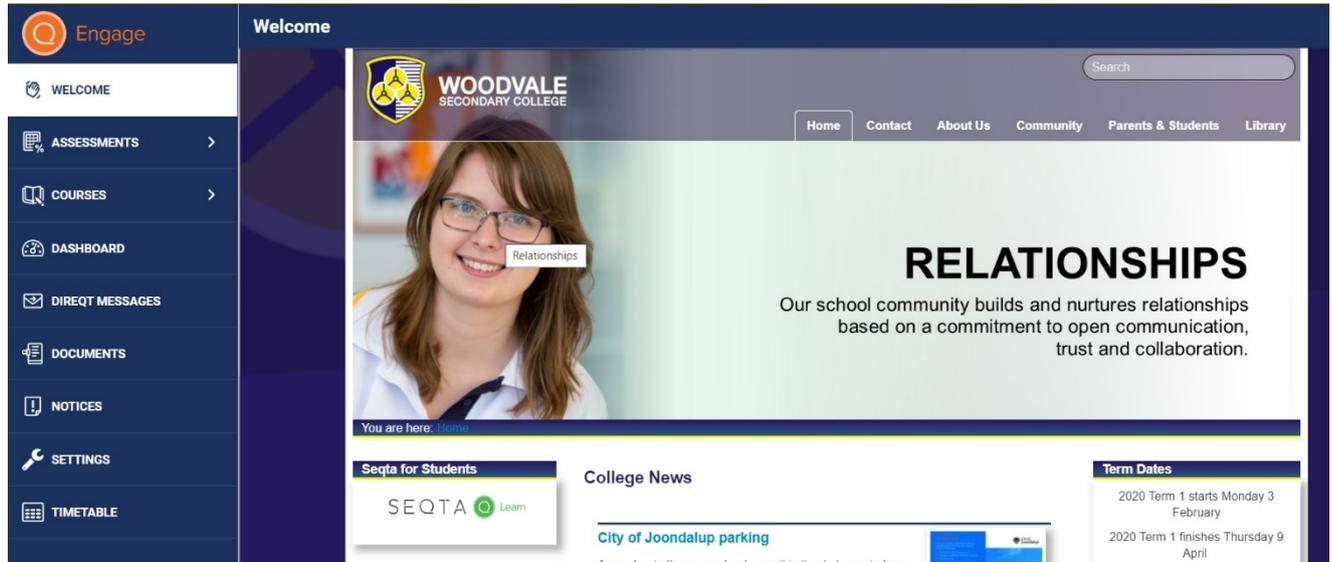


Already got the app?

If you've got the app installed, scan this code (or tap the image on your device) to login straight away.

SEQTA Engage Views

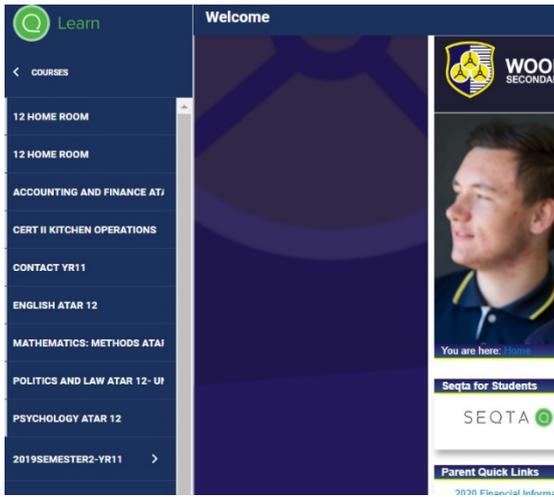
Once you have successfully logged on you will be in the Welcome Page for SEQTA Engage.



The Welcome Page

From the Welcome Screen you can access the Pages within SEQTA Engage (these are the menus down the side). Your view will be very similar to what your child can see through their view "SEQTA Learn". The pages available will increase as the school use of SEQTA becomes more integrated. At this point in time you have the ability to view the following:

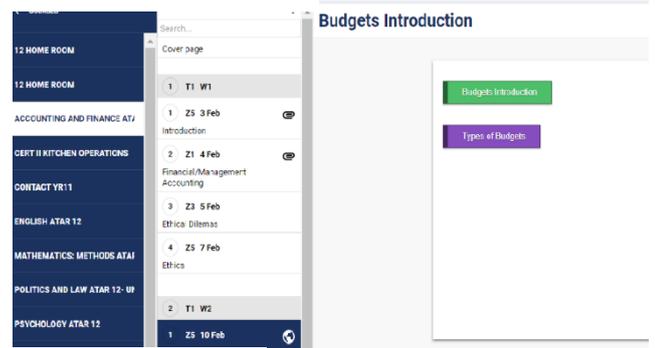
- **Courses:** a list of your child's subjects and the information that staff have chosen to publish to your child. As a minimum you should be able to see the Basic Course Information and the Assessment Outline for that subject. Some teachers have chosen to release Resources and Lesson Details (not compulsory yet).



List of Courses



Basic Course Information



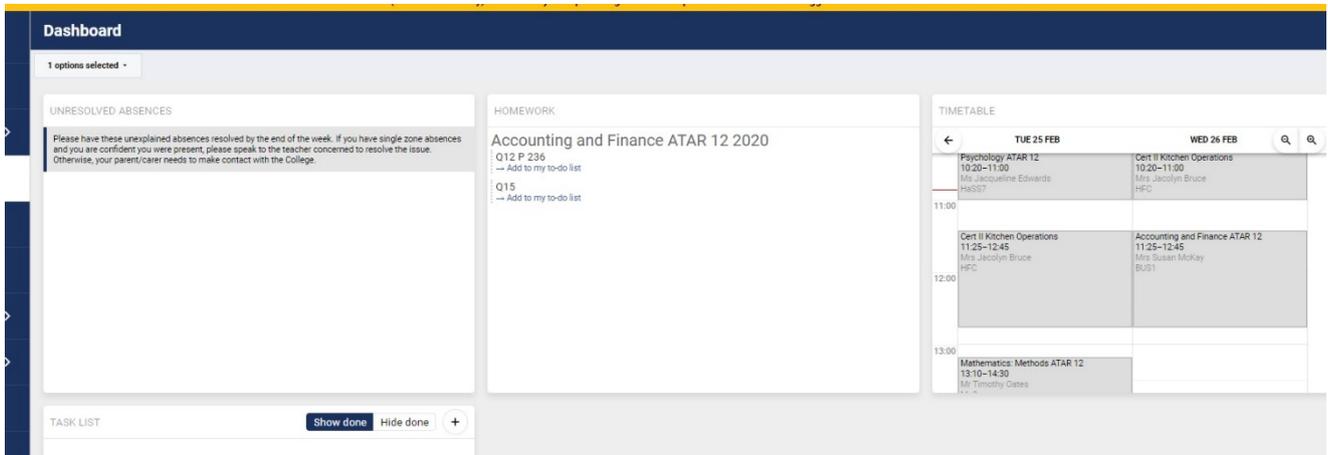
Course Resources



Do you have multiple children at the school? If so then as you enter each page you will see their names appear.

Choose which one you wish to view.

- **Dashboard:** This area allows you to see any outstanding absences (please notify the college Absentee Office to provide explanation for these), homework that staff have set for your child showing a due date (if the staff member is using this facility), a copy of your child's timetable for the day. The student can add a "Task List" if they wish to have one (a great way of encouraging them to get organised!

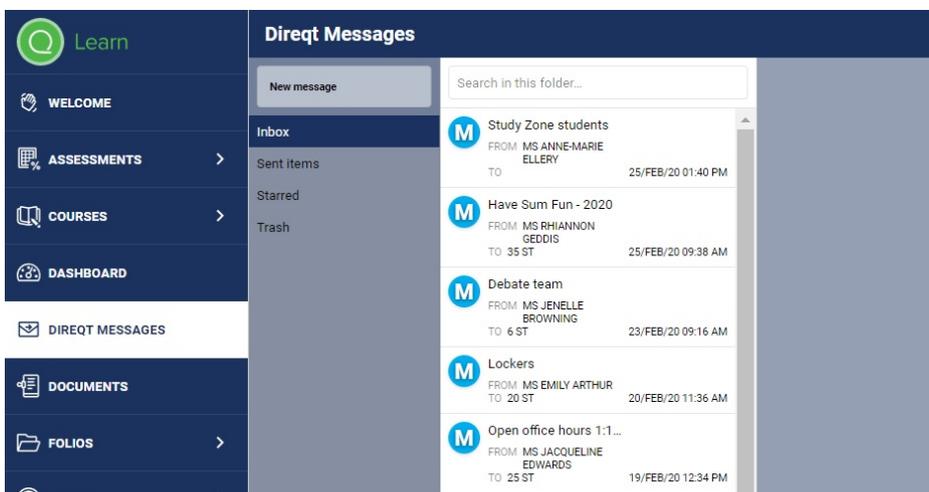


- **Direct Messages:** An internal messaging system similar to email. This area allows teacher/student communication and parent/teacher communication only. A trail of these communications is permanently kept within SEQTA even if they are trashed allowing for complete transparency.

Please be aware that teachers may not respond immediately as they are often in classes or may be at home at night and not on SEQTA. Please allow a similar time-frame for a response as you would for an email (usually 24 hours). If a teacher Direct Messages you, a notification icon will appear in the top corner of your Engage screen (a little orange bell) alerting you to the message.



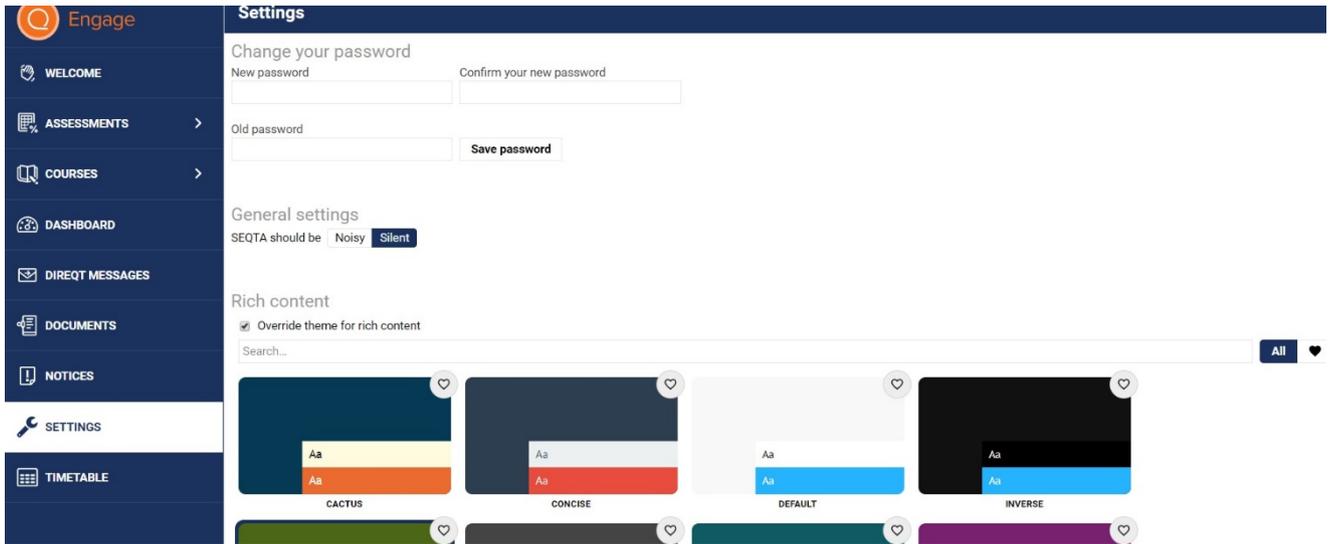
Message notification symbol



- **Documents:** This area will display any document or policy that is relevant to your child. It includes school policies eg Mobile Device Policy/Assessment Policy as well as calendars and other relevant explanatory documents.

- **Notices:** Parents are able to see a copy of the notices that are published to students. You can filter for your particular child by having a “✓” on “All Students” and the appropriate year group for you child eg Year 10.

- **Settings:** This area allows you to change the colour of your display to suit yourself and more importantly to **change your password**. If you forget your password you will need to use the password reset link on the login page.



- **Timetable:** Gives you a copy of your child's timetable.

- **Logout:** This appears in the bottom left corner and allows you to log out of SEQTA Engage.

